

# OLM Confirmation Checklist

**Rehearsal: Friday, 15 May (6:30-8:30 p.m.)**

**Confirmation Date: Saturday, 16 May 2020 (Mass at 11:00 a.m.)**

**I. Forms: Please turn in to Catechist or the Director of Religious Education by Sunday, 29 March 2020**

\_\_\_ **Confirmation Registration:** Complete the OLM Confirmation Registration form.

\_\_\_ **“Catholic in Good Standing” Letter for Sponsors:** If your sponsor is not a parishioner at OLM, you must obtain this letter from their parish and submit it to us. The requirements for Sponsors are:

- Catholic men or women who:
  - Are at least 16 years of age.
  - Have received the Sacraments of Baptism, First Holy Communion, and Confirmation.
  - Are leading a life in harmony with the Catholic Faith. “Fallen-away” Catholics may not serve as Sponsors.
- Married Sponsors should be practicing their Faith, and that requires them to be married in the eyes of the Catholic Church. If the Sponsor is married, were they married in the Catholic Church, or did they have a dispensation to marry a non-Catholic?
- **Note:** Parents may not serve as Sponsors for their children.

\_\_\_ **Baptismal Certificate:** If you were not Baptized at OLM, you must turn in a copy of your original certificate.

\_\_\_ **First Holy Communion Certificate:** If you did not receive your First Communion at OLM, you must turn in a copy of your original certificate.

\_\_\_ **Letter to the Pastor:** Turn in your completed Letter to the Pastor. Follow the rules for composing the letter provided by your Catechist.

\_\_\_ **Parish/Community Service:** Complete 15 hours of service to the Parish, Community, or Family within the 12 months before your Confirmation Interview date. Record your service on the sheet provided with this packet and bring it to your interview.

- **Parish Service Project Opportunities:**
  - Saturday February 29th (9:00 a.m. – 1:00 p.m.)
  - Saturday March 14th (9:00 a.m. – 1:00 p.m.)

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## II. Retreat & Confirmation Interview:

**Retreat:** You must attend a Confirmation Retreat. OLM Retreat dates are February 15th & 16th 2020. You may attend a retreat at another parish if you request permission in advance. The parish where you attend the retreat must provide a letter validating your participation. Contact Mr. Curran, OLM Director of Religious Education at (706) 253-3078 to learn more.

**Schedule your Confirmation Interview:** Appointments are on a “first come, first served” basis. You may request an appointment online by following the instructions below.

We are using SignUp.com to reserve Confirmation interview appointments. Here is how to make an appointment:

1. Use this link to book an appointment: <https://signup.com/go/Lgohpsh>
2. Choose the day and time you want to meet with Fr. Byrd. You will NOT need to register an account or keep a password on SignUp.com.

**Note:** SignUp.com does not share your email address with anyone. If you prefer not to use your email address, please contact me at [olm.dre1908@gmail.com](mailto:olm.dre1908@gmail.com) and tell me the day and time you want to schedule so I can sign you up manually.

**Before Confirmation Mass:** Attend Confession before your Confirmation. You must be “living in a state of grace” to receive the Sacrament of Confirmation. Confessions are heard by Fr. Byrd on Saturdays (3:00-3:45 p.m.) and by appointment. To schedule an appointment call (706) 253-3078 Monday-Friday between 9:00 a.m. and 4:00 p.m.

## **Our Lady of the Mountains Rules for Confirmation Retreat Sessions**

**Parents: Please review these rules with you Confirmation candidate before their session:**

1. **No electronic devices on retreat:** Cell phones will be collected at check-in and returned at the end of the day. In case of emergency, call (210) 452-5359 to leave a message for your teen.
2. **Medications:** With the exception of asthma inhalers and EpiPens, no minor (under age 18) may possess any drugs (prescription or non-prescription) on their person or in their baggage at any time. If your child must take medication during the retreat, please coordinate with a staff member at check-in.
3. **Food:** Beverages, snacks and one meal will be provided at each session (Dinner for the Saturday session and Lunch for the Sunday session). **NOTE: If your child has special dietary needs, please provide him or her with a meal and snack foods that will meet their special requirements.** We will provide space for cold storage and a microwave to heat up their food.
4. **Dress:** Clothing must be modest, dignified, and appropriately suited to retreat activities and consistent with the decorum of Mass. Jeans are acceptable for the retreat if they are clean and in good repair (no holes, etc.). In addition to these considerations, please note the following:
  - a. Articles of clothing that display profanity, products or slogans that promote alcohol, drugs, sexuality, or indecency are not permitted. Shirts and shoes must be worn at all times. Closed-toed shoes are highly recommended for safety.
  - b. Spaghetti straps, short shorts/skirts, midriff-revealing shirts, and open-back tops are not permitted. Shirts that are considered undergarments are not permitted when worn as an outer layer. If sleeveless shirts are worn, they must not reveal the chest or bra.
  - c. Leggings/Yoga pants can only be worn if the hips are fully covered by a long top or appropriate skirt.

# Our Lady of the Mountains

## CONFIRMATION REGISTRATION

DATE OF CONFIRMATION \_\_\_\_\_

MINISTER \_\_\_\_\_

Please print legibly.

BAPTISMAL NAME \_\_\_\_\_  
First Middle Last

CONFIRMATION NAME \_\_\_\_\_

BIRTH INFORMATION

Date of birth \_\_\_\_\_

Place of birth \_\_\_\_\_

BAPTISMAL INFORMATION

Date of baptism \_\_\_\_\_

Church where baptized \_\_\_\_\_

Church's address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FATHER'S NAME \_\_\_\_\_  
First Middle Last

MOTHER'S NAME \_\_\_\_\_  
First Middle **Maiden Name** Last

FAMILY MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

SPONSOR'S NAME \_\_\_\_\_  
First Middle Last

SPONSOR'S HOME PARISH \_\_\_\_\_

Please make sure you fill in every item and double-check all spelling, since the Church Register and all certificates originate from this registration.

## Guide for writing a [Petition] Letter to Father Byrd requesting the Sacrament of Confirmation

Letters may be typed or handwritten in neat, clear writing. Father Byrd will read each of these letters personally, so please be thoughtful as you are writing. Please give your completed letter to your Catechists or send as an attachment by e-mail to [olm.dre1908@gmail.com](mailto:olm.dre1908@gmail.com) by March 29, 2020.

### What to include in your letter...

**Greeting:** Dear Father Byrd,

#### Paragraph 1: Tell Him About You

- A. Your name
- B. Your age
- C. What grade you are in?
- D. Tell him about your family (parents, brothers & sisters, where you come from, etc.)
- E. What have you done in the Parish? (are you an Altar Server, Choir member, what projects or events have you volunteered to assist with?)

#### Paragraph 2: Your Preparation for Confirmation:

- A. Who have you chosen as your Saint?
- B. Why did you choose this Saint?
- C. How will this Saint play a role in your faith after Confirmation?
- D. Who have you chosen to be your Sponsor?
- E. Why did you choose this person to Sponsor you?
- F. How has your Sponsor helped you develop a relationship with God and live the Catholic Faith?
- G. How have you prepared to receive this Sacrament? (Describe your daily prayer life, discussions with family members, what you do to live the Commandments and Precepts of the Church, etc.)
- H. What do you want to do better?

**Paragraph 3: Request Your Confirmation:**

A. Tell Father that you want to be Confirmed AND explain your 2-3 most important reasons for requesting confirmation.

B. What is your biggest daily challenge in living the Catholic Faith?

**Paragraph 4: Where I will go from here?**

What are your plans to carry out your life of service to God and others through the power of the Holy Spirit?

**Salutation & Signature:** You can say “Sincerely”, “Yours in Christ”, or words you choose to close your letter. **Please also sign your letter.**

# Our Lady of the Mountains Confirmation Service Hours

Confirmand Name:

Project	DATE & NUMBER OF HOURS	TYPE OF SERVICE (FAMILY / PARISH / COMMUNITY)	APPROVED BY (Project Supervisor, Parent, etc.)
<b>TOTAL HOURS =</b>			

**Parent Signature & Date:** \_\_\_\_\_

**Coordinator Review ( Signature & Date):** \_\_\_\_\_